



Job Vacancy

CHILDREN'S WORKER

We are looking for a Children's Worker with a passion for deepening the faith of children so that they may be released into who God is calling them to become. This will be someone who can initiate and implement new ideas to connect with children and their families, both within and outside of the church, and draw them into a journey of faith.

The position will involve leadership and oversight, and will be based primarily at Paines Lane, but also include activities at our Hatch End site. The role is initially for 12 hours, but with the possibility of increasing hours if the work develops.

KEY DUTIES & RESPONSIBILITIES

CHILDREN'S DISCIPLESHIP

- With the help of volunteers, lead the weekly Sunday morning children's groups (Sunday School, Creche), including managing weekly rotas for volunteers.
- Plan scheme of work for Sunday School groups across both our sites for the whole year, using pre-existing material.
- Help to develop the vision for the children's ministry, exploring new opportunities to engage with children and their families during the week across both sites.
- Contribute towards a strategy for supporting parents in the development of their children's faith.
- From time to time, together with the Minister, lead a service with contributions from the children.



MISSION & THE COMMUNITY

- Lead and run the weekly term-time toddlers' group 'Little Pips', including setting up and packing down, communicating with parents/carers, managing rotas for volunteers and dealing with funds.
- Organise Children's Fun Days in half-terms and other holidays, with support from volunteers.
- Help with children's activities for the annual Community Fun Day.
- Help to build relationships with external children's groups that also use our building.

OTHER RESPONSIBILITIES & GENERAL TASKS

- Plan scheme of work for Sunday School groups across both our sites for the whole year, using pre-existing material.
- Help to develop the vision for the children's ministry, exploring new opportunities to engage with children and their families during the week across both sites.
- Contribute towards a strategy for supporting parents in the development of their children's faith.
- From time to time, together with the Minister, lead a service with contributions from the children.

ADMINISTRATION

- Ensure adequate time is given to administration and communication.
- Work to agreed Church policies and procedures.
- Maintain appropriate records; undertake risk assessments, ensuring health and safety, and safeguarding compliance.
- Ensure good organisational systems in accordance with data protection principles. This includes rotas, communication with parents, team recruitment and training, and the holding and gathering of children's details.



PERSONAL SUPPORT & DEVELOPMENT

- Responsible to the Minister.
- Encouragement and support for further training and development.
- Reimbursement of expenses within agreed limits.
- Laptop provided.

EXPECTATIONS & ACCOUNTABILITY

There is a genuine occupational requirement that the appointee to this post should be an Evangelical Christian with a living faith. There will be an expectation that the appointee will: -

- Be supportive of the Church's relationships with other Baptist Churches, the London Baptist Association, and the Baptist Union.
- Have regular review meetings with the Minister.

MAIN TERMS & CONDITIONS

- The salary is £9,984 per annum (£16.00 per hour)
- This is a part-time role, 12 hours a week, including core (Sunday and Friday) and flexible hours.
- The role will include weekend and some evening work.
- This role is mainly based at Paines Lane but will also include activities at our Hatch End site. There can also be some flexibility with working from home.
- Initially for 2 years with a probation period of 6 months.
- Holiday entitlement is 5 weeks pro rata, plus statutory holidays.
- The post requires a satisfactory Enhanced DBS criminal record check and Level 3 Safeguarding certification (organised by Pinner Baptist Church).
- Applicants must be eligible to work in the United Kingdom.

To apply, please complete the Application Form and return it to jobs@pinnerbaptist.org.uk. Please note that interviews are due to take place on Thursday 27th February at Pinner Baptist Church, Paines Lane.